DECLINE TRANSFER CREDIT REQUEST*

Petition requests must be approved by your advisor first and then submitted to the Transfer Resource Center before courses are retaken at College of Charleston or taken at another institution.

Student's Name ___________________________________________ CWID __________________________ 
(Please Print)

College-Issued E-mail: ___________________________________________

Phone __________________________________________________________________________

I wish to decline my transfer credit for the following:

<table>
<thead>
<tr>
<th>Course (list name of course)</th>
<th>From which school?</th>
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<tbody>
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College of Charleston credit declined:

| ____________________________ | Currently enrolled in course (Yes/No) ______ |
| ____________________________ | Currently enrolled in course (Yes/No) ______ |
| ____________________________ | Currently enrolled in course (Yes/No) ______ |

Explanation: _______________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Student's Signature ___________________________ Date _________________________

THIS SECTION IS TO BE COMPLETED BY YOUR ADVISOR PRIOR TO FORM SUBMISSION:

Approved_______ Denied_______

Advisor’s Signature: ___________________________ Date _________________________

*Students who wish to decline transfer credit in order to take a course at another institution as a transient or cross-registered student must also submit the appropriate Coursework Elsewhere form.

NOTE: Declining previously earned credit may impact student loan eligibility as loans are based on grade-level. If declining credit impacts grade-level, loans may be reduced. Please e-mail the Office of Financial Aid and Veterans Affairs with any questions/concerns.