



DECLINE MILITARY CREDIT REQUEST

Please type or print clearly

Decline Military Credit Requests must be approved by your advisor first and then submitted to the Transfer Resource Center before courses are retaken at College of Charleston or another institution.

PLEASE NOTE: Declining previously earned credit may impact student loan eligibility as loans are based on grade-level. If declining credit impacts grade-level, loans may be reduced. Please email the Office of Financial Aid and Veterans Affairs with any questions/concerns.

Student Information	
Name	CWID
College-Issued Email	Phone Number

Please read the following statements and complete the sections below accordingly.

I wish to decline transfer credit for PEAC 1EE, awarded for my military service.	
<input type="checkbox"/> Yes	I wish to decline _____ (1, 2, 3, or 4) credit hours of PEAC 1EE.
<input type="checkbox"/> No	

I wish to decline the following transfer credit from my Joint Services Transcript (JST).	
Course Code (example: NV-2202-0165)	Course Title (example: Recruit Training)
College of Charleston credit to be declined	
CofC Course (example: HEAL 216)	
	Currently enrolled in course at CofC (Yes or No) _____
	Currently enrolled in course at CofC (Yes or No) _____

Reason for declining credit*: _____

Student's Signature _____ Date _____

THIS SECTION MUST BE COMPLETED BY YOUR ADVISOR PRIOR TO FORM SUBMISSION:

Approved Declined

Advisor's Signature _____ Date _____

*Students who wish to decline transfer credit to take a course at another institution as a transient or cross-registered student must also submit the appropriate Coursework Elsewhere form.

TRC USE ONLY:

Processed by: _____
(Initials)

Date: _____

College of Charleston
Transfer Resource Center

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